



ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD - 500 007

EFLU/COE/2018/

22 March, 2018

Attention: All the Students of Regular Programmes
(can be downloaded from the university website)


1	Last day of teaching	13 April 2018
2	Last day of marking attendance	13 April 2018
3	Issue of Admit Passes on	19 - 20 April 2018
4	Examinations scheduled from	23 April to 1 May 2018

1. Minimum required attendance for a student to be eligible to write the semester-end examination is **75%**.
2. Students who obtain "F" grade in any subject in the internal assessment are not eligible to appear in the semester-end examination of that subject.
3. All the students should collect the **Semester-end exam application form** and **Semester-end No Dues Certificate** form from the respective Programme offices on or before **10 April, 2018** and submit **immediately** to the respective Programme officers. Admit Passes will be issued, subject to fulfillment of attendance conditions, overall internal grades, no dues, and other conditions on **19 & 20 April 2018** from the respective programme offices.
4. Students will be permitted to appear for the semester-end-examinations only with a valid admit pass.
5. Students should sign the attendance sheet on the day of each examination and obtain the signature of the teacher concerned on the admit pass.
6. Assignments/Projects administered in lieu of written and/or viva voce semester-end-exam have to be submitted between **23 April and 1 May 2018** with valid admit pass.
7. Students should sign the attendance sheet for submission of final assignments/project also (available with the Invigilator/Course Instructor/School Secretary).
8. Any student found indulging in malpractice of any sort during the exam will be dealt with as per the rules of the university.
9. Cell phones or any other electronic devices will not be allowed in the examination hall.
10. Students **will not be allowed** in the examination hall beyond 10 minutes after the commencement of the examination.

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11. Results of students writing semester-end-examinations without a valid admit pass will not be announced.
12. Results will be uploaded on the University website on **25 May 2018**.

Scholarship will not be paid to students who fail in any course.


22/3/18
Controller of Examinations I/c.

To
All Notice Boards

Copy to :

1. PS to the Vice Chancellor
2. PS to the Pro-Vice Chancellor
3. PA to the Registrar
4. The Director, Shillong Campus
5. The Director, Lucknow Campus
6. The Dean, Research
7. The OSD (Academic)
8. The OSD (A&E)
9. The Dean, Foreign Students Office
10. All Deans, Programme Coordinators, HoDs
11. Website Administrator – to place it on website