



**THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY  
HYDERABAD 500 007**

No. EFLU/Admn/F.No.2435 /2018/

15.03.2018

**C I R C U L A R**

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes / organizations in the Ministry of HRD.

Ref: Circular No.EFLU/Admn/F.2435/2018 dated 05.02.2018

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With reference cited on the above subject, all the employees of University (Teaching Staff and Non-teaching Staff) are required to submit Annual Property Return in respect of Immovable Property by 15.02.2018.

In this connection, once again all the employees of the University (Teaching Staff and Non-Teaching Staff) are requested to submit Annual Property Return in respect of Immovable Property by **26.03.2018** to the Registrar failing which

1. The defaulters will be displayed on the University website and
2. Such employees including faculty who fail to submit their Property Return would be denied Vigilance Clearance in addition to take action as per rules 18(1) ii of the CCS (conduct) Rules.

The required information may be furnished in Annexure –I which is available on the University website ([www.efluniversity.ac.in](http://www.efluniversity.ac.in))

**REGISTRAR I/c**

To

1. All Employees - (To download from University website)
2. Notice Boards
3. Dean, TI (with a request to upload the circular in the university website)

- Copy to:
1. OSD to Vice Chancellor
  2. Director, Lucknow campus, EFLU
  3. Director, Shillong campus, EFLU
  4. Finance Officer
  5. PS to Vice Chancellor
  6. PS to Pro Vice Chancellor
  7. PA to Registrar