

## 160-HOUR PROFICIENCY COURSE IN ENGLISH-XXVII

10<sup>th</sup> July to 28<sup>th</sup> October 2023

- **Objective:** To enable participants to communicate confidently using both written and spoken English.
  - **Course Duration:** 10<sup>th</sup> July to 28<sup>th</sup> October 2023 (4 months), five days a week and 2 hrs a day.
  - **Levels:** Basic, Intermediate and Advanced based on a placement test conducted on 28<sup>th</sup> June 2023.
  - **Eligibility:**
    1. Pass in the Intermediate/10+2 examination – OR
    2. Candidates who completed Basic or Intermediate level courses can register for the next levels directly, if desired.
  - **For Foreign Students:** Minimum of 50% in English, in the last Examination.  
*Foreign students should also submit a copy of Visa and Resident Permit valid for the entire duration of the course.*
  - **The following are not eligible:**
    - i) Those ex-employees who were awarded punishment based on their misconduct.
    - ii) Ex-students who were awarded punishment or those who were detained or debarred by the University.
  - **Enclosures:**
    1. Two passport size photographs
    2. Aadhar card / Voter ID / Passport
  - **Intake:** 200 on a first-come-first-served basis.
  - **Medium of Instruction:** English.
  - **Class Timings:** Morning Batch: 6.45am to 8.45am / Evening Batch: 6 to 8 pm.  
*Choice of timings should be indicated in the application form.*
  - **Class Size:** 30 – 35.
  - **Minimum Attendance:** 80% for certificate (20% exemption on medical grounds only).
  - **Skill Areas:** Listening, Speaking, Reading and Writing based on the English language functions useful for communication. Grammar, Vocabulary and pronunciation elements are also integrated in all the functions.
  - **Tutorials:** Once a week for grammar and vocabulary practice.
  - **Lab:** Once a week for pronunciation practice.
  - **Materials:** Photocopied materials of classroom tasks and texts that will be used.
  - **Faculty:** Teaching Assistants (Research Scholars) appointed by the University.
  - **Tests:** Monthly progress checks will be held to monitor students' improvement. A final test will be held at the end of the course.
  - **Certificate:** A certificate will be awarded to students who complete all the requirements of the proficiency course. To collect the certificate, the participant has to approach the NFCAR Office in person with Original EFL-U Gate Pass or valid ID proof (NFCAR ID Card/Aadhar Card/Voter ID/Passport). If a participant is unable to approach the NFCAR office in person, a self-addressed A4 size envelope along with valid Identification Proof as mentioned above and the Original EFL-U Gate Pass should be sent to the NFCAR office through registered post. The certificate will be posted to the permanent address declared by the candidate.
  - **Cost of Application:** Rs. 100/-  
**Course Fee:**
    - a) For Indian students Rs. 10,000/-
    - b) For Foreign Nationals Rs. 20,000/-
    - c) For Foreign Students of EFL University Rs. 15,000/-(No concessions will be allowed in the course fee in all the three categories).
  - **Refund:** No refund of fees is possible for whatsoever reason.
  - **Issue of applications:** From 29<sup>th</sup> May 2023 to 23<sup>rd</sup> June 2023 (between 10.30am and 4.00pm).
  - **Last date for Submission of filled in application forms** 26<sup>th</sup> June 2023 (fees payable on all working days between 10.30am and 4.00pm at STATE BANK OF INDIA, EFL University Branch, EFL-U, Hyderabad).
- Contact: NFCAR Office, Room.No.29, Ground Floor, Administrative Building, EFL University. Phone No: 040-27689646.

  
Director