

THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD – 500007

No. EFLU/Admn./F.2294/2020/149

21 August, 2020

NOTIFICATION

Applications are invited for two Consultants in the Administration Section, at the EFL University, Hyderabad.

- i) Name of the Post: Consultant (Administration)
- ii) No. of Posts : 02
- iii) Location : The English and Foreign Languages University, Tarnaka, Hyderabad – 500007.
- iv) Job profile : To work in the Administration Section and to assist the General Administration of the University.
- v) Educational Qualifications : He/she shall be a Post Graduate in any discipline.
- vi) Experience : He/she should be a retired central government official at senior level in Administration.
He should be well-versed with the Central Government Rules.
- vii) Desirable experience : He/she should have experience in conducting Recruitment process in Central University(s), CAS, Legal Matters, RTI, Pay Fixations and other routine Administrative matters.
- viii) He/she should be below 70 years of age.
- ix) Remuneration for the post will be as per the experience and suitability.
- x) The eligible applicants may submit their application along with resume and relevant copies of certificates on or before 28-08-2020 to the undersigned.


REGISTRAR I/c