Request for purchase of books

(Under para 8.2 of the scheme)

REQUEST FOR PURCHASE OF COPIES OF BOOKS, UNDER THE GOI SCHEME OF "FINANCIAL ASSISTANCE FOR PUBLICATION AND PURCHASE OF BOOKS IN ENGLISH LANGUAGE".

From: Date: _____

_____
_____
_____
_____
_____

PASTE A PASSPORT SIZE PHOTOGRAPH

To
Coordinator of the GOI Schemes
The English and Foreign Languages University
Lucknow Campus, Moti Mahal,
2, Rana Pratap Marg,
Lucknow-226001 (U.P)

Sir,

I/We request you to consider purchase of copies of the book written/published, or written and published by me/us as per following details:

i.   Title of the book: _____
        (with volume number, if it is   _____
        in more than one volume)   _____

ii.   Base language in which written: _____

iii.   Script in which written: _____

iv.   Name of the author: _____

v.   Year of Publication: _____

vi.   Is this book an original work/or   _____
        a translation?   _____

vii.   If the book contains translations,   _____
        indicate the source language (s)   _____
        and a copy of the previous issue(s): _____

viii.   If the book is a reprint/   _____
        revised edition, indicate   _____
        the year(s) of previous   _____
        issue(s) by enclosing a   _____ _____
        copy of it.   _____

ix.   Is it a thesis for Ph.D.,   _____
        M.Phil, M.Litt, etc. or   _____
        any kind of version of a   _____
        thesis? :   _____

x.   Is it a book of poetry,   _____
     fiction, drama, etc. or a   _____
     translation of these? :   _____

xi.   Specify theme-content   _____
      of the book: _____
        _____

xii.   Does the applicant hold   _____
       copyright of the book?   _____
       If so, furnish the   _____
       Doucumentary proof of the   _____
       copyright :   _____

xiii.   Indicate full name and   _____
        address of the holder of   _____
        the copyright of the book :   _____

xiv.   Whether the applicant is the   _____
       author/editor/translator/   _____
       publisher of the book? Specify: _____

xv.   If the copyright is held by   _____
      someone other than the   _____
      author, give full name and   _____
      address of the author of   _____
      the book.   `   _____

xvi.   Total production cost of   _____
       the book.   _____

xvii.   Total number of copies   _____
        printed :   _____

xviii.   Listed price as printed   _____
         on the book :   _____

xix.   Does this book fall under   _____
       any of the following   _____
       categories? If yes, specify   _____
        one category   _____

   a.   A book of reference (like encyclopedia, etc.);
   b.   Descriptive catalogue of a rare manuscript;
   c.   Critical edition/publication of old manuscripts;
   d.   A book for learning an Indian language in English;
   e.   An original writing on-linguistics, literary (excluding poetry, drama, fiction, any kind of research thesis, etc.), ideological, social, anthropological and cultural themes;
   f.   Translation from an Indian language into English;
   g.   Reprint of rare books published many years ago and remaining out of print;
   h.   Any other kind of publication as may be individually accepted as conducive to the promotion of English language.

xx.   Is the applicant an
individual or a voluntary
organization?   _____

xxi.   If the applicant is a
voluntary organization,
specify   _____

    a.   its type-like NGO, society,
charitable endowment,
university, institute,
etc.   _____

    b.   its registration number
with date, if any: _____

    c.   central or state act under
which registered;   _____

xxii.   Whether the organization is
registered/incorporated or
functions in a manner that
profit of any kind arising from
its activities is distributed
among its member or share-
holders in the form of bonus   _____   or
dividend, etc.

xxiii.   If the applicant himself
is both publisher and
author of the book, specify
whether a commercial publi-
sher or corporate author   :   _____

xxiv.   Has the union department of
education (or Central/State/
UT Government); or EFL
University, Lucknow Campus
or any other source
provided any financial
assistance and ever
purchased copies of this
book? If so, furnish details
like sanction letter no., date
and amount, etc. :   _____

xxv. In case assistance is granted, name the person to whom the cheque shall be payable:
   a. Name of applicant: _____
   b. Bank Account No. : _____
   c. Name of the bank & _____
      its Branch name : _____

2. I/We agree to a 25% discount on the price of the book under consideration, if approved for purchase of copies thereof.

3. I/We further understand that the Department of Education, Ministry of HRD, Government of India/or The English and Foreign Languages University, Lucknow Campus, Lucknow may decline my request without indicating the reasons thereof.

Signature verified: Yours faithfully,

                                                      Signature: _____
_____   Name: _____
(Authorized bank officer   Designation: _____
Bank seal

Encl: 5 complimentary   Seal:
      copies of the book;