



# अंग्रेजी एवं विदेशी भाषा विश्वविद्यालय हैदराबाद – 500 007

THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY  
HYDERABAD 500 007

No. EFLU/Admn/F.1857/2025/263

30 June 2025

4 July

## CIRCULAR

Sub: Hindi Training Programme – July – November 2025 session – Reg.

- Ref: 1. Lr. No.E-11/2/2025 – R.Bh.P, dated 16.05.2025 received from Dy. Director (Official Language), Dept. of Higher Education, Ministry of Education, New Delhi.  
2. Lr. No.06/2025/2696, dated 03.06.2025 received from Dr. Seema Kumari, Asst. Director and Incharge, Dept. of Official Language, Ministry of Home Affairs, Secunderabad.

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In compliance with the letter cited under reference, received from the Dept of Official Language, Ministry of Home Affairs, New Delhi, the dept. of Hindi, EFL University is organizing a Training Programme in Hindi Prabodh, Praveen, Pragya and Parangat classes from July 2025 to November, 2025.

As per the directions of the Central Hindi Training Institute, the classes will be conducted in the offline mode. The purpose of this course is to make employees efficient in Hindi to discharge his/her official work.

The Hindi Prabodh, Praveen, Pragya and Parangat classes for July-November, 2025 session will commence from the **third week of July, 2025**. As per the directions of CHTI, New Delhi during **July, 2025** session, the classes will be conducted in the **offline mode**.

1. However, a letter from the head of the department should be sent to the undersigned for the same.
2. On the basis of the recommendation of the Parliamentary Committee on Official Language.  
The Govt. of India has decided that:
  - a. Hindi Training should be completed within the stipulated period i.e. before the year 2025, to achieve the target fixed by the Department of Official Language maximum number of untrained officials be nominated to attend **Hindi classes during the year 2025**.
  - b. All the employees who possess working knowledge of Hindi can be nominated for these courses. The purpose of this courses is to make employees efficient in Hindi to discharge his/her official work.
3. As per the recommendations of Sixth Pay Commission, the Training of Official Language Hindi and Hindi Typing is mandatory for the personnel who are upgraded in Group 'C' from Group 'D' (Chapter No.2.2.9) of the report.

**Incentives:** As per the prescribed condition present by Dept. of O.L. Ministry of Home Affairs, Govt. of India, when Central Government Officers/employees pass the prescribed Pragya Examination, a personal pay equal to the amount of one increment for a period of 12 months is granted to them. Along with the above-mentioned pay, the following cash awards are also granted to eligible candidates for securing prescribed marks in examination (Prabodh/Praveen/



Pragya/Parangat). These amounts of reward will be paid by their respective departments. The incentive details are given below:

Sl. No.	Percentage of marks	Prabodh	Praveen	Pragya	Parangat	Candidates who completes the Parangat course will only be eligible for cash prize
1.	55% or above	Rs. 400/-	Rs. 600/-	Rs. 800/-	Rs. 4000/-	
2.	60% or above	Rs. 800/-	Rs. 1200/-	Rs. 1600/-	Rs. 7000/-	
3.	70% or above	Rs. 1600/-	Rs. 1800/-	Rs. 2400/-	Rs. 10000/-	

- According to Govt. of India directives, this training is **compulsory for who don't possess working knowledge of Hindi.**
- The training is not required for those employees whose mother tongue is Hindi and possess working knowledge of Hindi. After enrolment in the course, it is compulsory to attend the classes and appear for the examination.
- All the department Heads are requested to instruct their non-Hindi speaking employees/executives to recommend the names of the regular staff for enrollment to these classes.
- These classes will be conducted two days a week.

All the employees are hereby informed that they shall undergo the training and as such the relevant proformas of Application form and Declaration form may be obtained from the Office of the Hindi Officer fill it and submit the same in Room No. 22, Foreign Languages Building on or before **11.07.2025.**

  
REGISTRAR I/c

To  
All the Notice Boards.

- Copy to :
1. All the Deans of the Schools
  2. The Proctor
  3. The Dean, CPD – *with a request to make necessary arrangements at the venue*
  4. The Dean, TI – *with a request to make necessary technical arrangements*
  5. All the /Heads of Departments/Units/Sections
  6. The Finance Officer I/c
  7. The Controller of Examinations I/c
  8. The OSD to the Vice Chancellor
  9. The Hindi Officer – *with a request to arrange to prepare the application form and declaration forms that are to be filled in by the applicants*
  10. Nodal Officer for the maintenance of the Website – *with a request to upload the Circular on the University Website*
  11. The Public Relations Officer – *with a request to circulate Whatsapp groups*
  12. The P.S. to the Vice Chancellor
  13. The P.A. to the Registrar
  14. Personal File
  15. Orders File