

**THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD 500 007**

No.EFLU/CoE/2025

30 July 2025

NOTICE

**Grade Improvement / Supplementary Examinations/Re-evaluation of Answer Scripts for
UG/PG/Teacher Education Courses (Semester-II, IV and VI)**

The Grade Improvement and Supplementary Examinations will be held from **11 to 13 August 2025**.

1. Only those students who obtained a grade '**B**' or below, and are desirous of improving their grades in any module/subject, can take a Grade Improvement Examination.
2. There is no Grade Improvement or Supplementary Examination for assignments/presentation/project work in lieu of semester-end examination.

A fee of Rs.149/- for each paper/subject should be paid through online banking.

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| i. Last date for payment of fee | : 8 August 2025 |
| ii. Date of examinations | : 11-13 August 2025 |
| iii. Submission of grades in the Office of the
Controller of Examinations by the concerned Teachers | : 14 August 2025 |
| iv. Declaration of results | : 19 August 2025 |

Re-evaluation

A student can apply for the re-evaluation of an answer script of any course only once by paying **Rs. 200/-** (SC/ST **Rs. 100/-**) through online banking. Differently-abled students are exempted from the payment of this fee.

The average of the grades given by the two examiners shall constitute the final grade, irrespective of it being higher or lower than the original grade, and cannot be subjected to any further consideration.

The last date for submitting the application for the re-evaluation of answer scripts is 13 August 2024.

Bank details for online payment:

Account Name:	The Registrar, EFL University
Account No.:	62101676109
Name of the Bank:	State Bank of India
Name of the Branch:	EFL University Campus
IFSC Code:	SBIN0021106

In case the amount is deducted from your account but you do not get the acknowledgement/receipt, please contact the payment gateway you have used for paying the fees.

You can also use EFL University SBI QR Code provided on our website for fee payment.

Important instructions:

Note: Those students who apply for Re-evaluation cannot apply for supplementary/ grade improvement examinations.

1. The student is required to show the payment receipt and the Provisional Grade card at the examination hall.
2. The student is required to submit the hard copy of payment receipt and the Provisional Grade card in the concern department.
3. Scan the bank receipt and send it to course e-mail id's and concerned Department email ID as an attachment. The receipt should clearly show the UTR No./Transaction No./Reference Number/INB number.
4. After the amount is credited, you will receive a message on your registered mobile number and your registered email. In the message you will find the UTR No./Transaction No./Reference Number/INB number. You must send a screenshot of the message as an attachment to your email. This is mandatory as tracing the payment in the bank will be difficult without this.

5. Keep the original receipt safely for future reference.
6. **Send a mail to the concerned course e-mail id's. The mail should be in the format given below:**

Name of the student:
 Course/Programme:
 Roll No.:
 Category: General/EWS/OBC/WDP/SC/ST/VHC/PHC:
 Phone No.:
 Purpose: Supplementary/Grade Improvement/Re-evaluation of Scripts
 Subject(s):

Details of the fees payment:

Name of the account holder:
 Account number:
 Name of the bank:
 Branch:
 IFSC code:
 Amount paid:
 Date of Payment:
 Payment mode: NEFT/SBI to SBI/Debit card/Credit card
 Transaction Number:
 Reference Number:
 UTR Number:
 INB Reference Number (for transfer from SBI to SBI):

Attachments:

- a. A scanned copy of the receipt/counterfoil
- b. Screenshot of the message from the bank

Sd/-

Controller of Examinations I/c.

To
 All Notice Boards

Copy to:

1. The PS to the Vice Chancellor
2. The PA to the Registrar
3. OSD to VC
4. OSD (A&E)
5. Coordinator, B.A. (Hons.) English
6. Coordinator, B.Ed. English
7. Coordinator, M.A. English
8. Coordinator, M.A. Comparative Literature
9. Coordinator, M.A. English Language Teaching
10. Coordinator, M.A. English Literature
11. Coordinator, M.A. Literatures in English
12. Coordinator, M.A. Linguistics
13. Coordinator, M.A. Journalism and Mass Communication
14. Coordinator, M.A. Computational Linguistics
15. Coordinator, Post Graduate Diploma in the Teaching of English (PGDTE)
16. Coordinator, Post Graduate Diploma in the Teaching of Arabic (PGDTA)
17. Coordinator(s), B.A. (Hons.) Arabic/French/German/Japanese/Russian/Spanish
18. Coordinator(s), M.A. Arabic/French/German/Russian/Spanish
19. Coordinator, M.A. Hindi
20. Dean, School of Language Sciences/English Language Education/Literary Studies/ Interdisciplinary Studies/Arab and Asian Studies/European Languages
21. University website: www.efluniversity.ac.in