THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY, HYDERABAD-500007
NON-FORMAL COURSES AND RESOURCES

2nd 120-HOUR PROFICIENCY COURSE IN ENGLISH
FEBRUARY to APRIL 2026
(APPLICATIONS ACCEPTED OFFLINE ONLY)

- **Objective:** To enable participants to communicate confidently using both written and spoken English.
- **Course Duration:** February – April 2026, 120 hours, five days a week, 2 hrs per day.
- **Entry Level Test:** 02 February 2026.
- **Eligibility:**
  - **For Indian Students**
    - pass in the Intermediate/10+2 examination – OR completion/pass in 40-Hour Proficiency Course in English (conducted by EFL University)
  - **For Foreign Students**
    - minimum of 50% in English in the last examination – OR completion/pass in 40-Hour Proficiency Course in English (conducted by EFL University)
    - submission (obligatory) of a copy of **Visa,** and **Resident Permit** valid for the entire duration of the course

- **The following are not eligible:**
  i) those ex-employees who were found guilty and penalized for their proven misconduct
  ii) ex-students who were penalized as per ordinances, or those who were detained or debarred by the University

- **Enclosures:**
  1. Two passport size photographs
  2. Intermediate photocopy
  3. A Xerox copy of Aadhaar card / Voter ID / Passport

- **Medium of Instruction:** English
- **Classes will be held in the FACE-TO-FACE mode at EFL University, Hyderabad campus**
  Morning Batch: 7 to 9 am / **Evening Batch:** 6 to 8 pm (*Choice of timings should be indicated in the application form.*) **(Please NOTE that two batches will be held, only if there are required number of applicants)**

- **Minimum Attendance:** 80% (20% exemption on medical grounds only)
- **Target Areas:** Listening, Speaking, Reading and Writing skills, in addition to Grammar, Vocabulary and Pronunciation
- **Mode of teaching:** Lectures, Tutorials, and Digital labs
- **Materials:** Photocopied materials of classroom tasks and texts
- **Tutors:** Teaching Assistants
- **Evaluation:** Monthly progress tests and a **final test** at the end of the course
- **Certificate:** Certificates will be awarded to students who complete all the requirements of the proficiency course. For collection of certificates, students have to approach the NFCAR Office in person with original EFL-U Gate Pass or valid ID proof (NFCAR ID Card/Aadhaar Card/Voter ID/Passport). If a student is unable to approach the NFCAR office in person, a self-addressed A4 size envelope with required postal stamp along with valid Identification Proof as mentioned above and the original EFL-U Gate Pass should be sent to the NFCAR office through registered post. The certificate will be posted to the permanent address given by the student.
- **Application Form Fee:** Rs. 100/-
- **Course Fee:**
  a) Indian students: Rs. 8,000/-
  b) Foreign Students of EFL University: Rs. 12,000/-
  c) Foreign Nationals: Rs. 15,000/-
  (No concession will be allowed in the course fee in all the three categories.)
- **Refund Policy:** NO REFUND OF FEES IS POSSIBLE FOR WHATSOEVER REASON.
- **Issue of applications:** from 15 December 2025 to 30 January 2026 (Offline only)
- **Last date for submission of filled in application forms:** 30 January 2026 (Offline)

  Contact: **NFCAR Office,** Room.No.29, Ground Floor, Administrative Building, EFL University, Hyderabad – 500 007.

  Phone No: 040-27689646.

Sd/-
Director
Non-Formal Courses and Resources