



# अंग्रेजी एवं विदेशी भाषा विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय)

(वर्ष २००० में नैक द्वारा पॉच सितारों से प्रत्यायित तथा वर्ष २०१६ में 'ए' ग्रेड से पुनर्प्रत्यायित)

हैदराबाद - ५०० ००७, भारत

क्षेत्रीय परिसर: शिलांग एवं लखनऊ

## The English and Foreign Languages University

(A Central University)

(Accredited with 5 Stars in 2000 & Re-accredited with 'A' Grade in 2016 by NAAC)

Hyderabad - 500 007, India

Regional Campuses: Shillong and Lucknow

No. EFLU/Admn./F.2484/2025/899

Dated 23.12.2025

### OFFICE ORDER

#### Nomination of University/HEI Representatives for SAMARTH Implementation at DDE

With reference to the "Samarth" e-Gov initiative by the Ministry of Education, launched in 2019 under the National Mission on Education through Information and Communication Technology (NMEICT-III), this institution is adopting the DDE Portal to streamline the planning, management, delivery, and monitoring of services for Distance and Online Education Programs.

In this regard, the following representatives are hereby nominated for key roles to ensure the successful implementation and management of the Samarth DDE Portal at 'The English and Foreign Languages University'. The assigned representatives will act as Module-wise Admins and ensure the portal's smooth operations.

#### Nomination of Nodal Officer / Single Point of Contact (SPoC)

The following member is nominated as the Nodal Officer (also serving as the Single Point of Contact/Admin) to coordinate with the SAMARTH Team and manage the institution's overall engagement in the project.

S. No.	Samarth Role	Representative's Name	Designation	Contact Details
1	Nodal Officer	Prof. M. Hari Prasad	Registrar I/c	Mobile No: +91 9849608009 Email ID: registrar@efluniversity.ac.in

#### Nomination of Module-Wise Admins

The following members are designated Module Admins who manage and configure specific modules of the Samarth DDE Portal at the institution.

S. No	Module Domain	Representative's Name	Designation	Contact Details
1	Admission - DDE/CDOE	Prof. Salivendra Jayaraju	Director, Directorate of Distance Education	Mobile No: +91 9490664935 Email ID: directordde@efluniversity.ac.in

### Formation of Samarth Implementation Committee

A SAMARTH Implementation Committee is constituted at the institutional level to oversee the progress of the portal implementation, address any operational challenges, and ensure the seamless functioning of the portal.

S. No.	Committee	Name of the Member	Designation	Contact Details
1	Admission / Academic Council	Prof. Salivendra Jayaraju	Director, Directorate of Distance Education	Mobile No: +91 9490664935 Email ID: directordde@epluniversity.ac.in
2	University Nodal Officer	Prof. M. Hari Prasad	Registrar I/c	Mobile No: +91 9849608009 Email ID: registrar@epluniversity.ac.in
3	Other	Prof. G. Suvarna Lakshmi	Additional Director, Directorate of Distance Education	Mobile No: +91 9014114136 Email ID: suvarnalakshmi@epluniversity.ac.in

Important Note:

SAMARTH follows a role-based access control system. The designated admins will be granted user roles and permissions in the portal according to their assigned modules. The institution will also be provided with a separate dashboard for generating reports and analytics related to DDE activities.

  
 REGISTRAR I/c  
 Prof. M. Hari Prasad

To  
All Concerned

CC:  
Senior Analyst, Implementation Samarth  
Institute of Informatics & Communication  
New Delhi

Copy to:

1. The Dean, Academics
2. All the Deans/Heads of Departments/Sections
3. The Director, Directorate of Distance Education
4. The Director, IQAC
5. The Dean, TI
6. The Controller of Examinations
7. The OSD to the Vice Chancellor
8. The Finance Officer
9. The Public Relations Officer
10. The Nodal Officer for maintenance of the University Website
11. Confidential / Legal Cell – with a request to report to the Executive Council
12. O/o DDE
13. The P.S. to the Vice Chancellor
14. The P.A. to the Registrar
15. Orders File
16. Personal Files