



अंग्रेज़ी एवं विदेशी भाषा विश्वविद्यालय
हैदराबाद - ५०० ००७
THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY
HYDERABAD – 500 007

EFLU/SS/2025/39

Date:10.12.2025

“Notice Inviting Tender”

**For Hiring of Consultancy
for Conducting
Online Entrance Test for
Ph.D. Programme.**

Tender Document

The English and Foreign Languages University invites sealed bids **For Hiring of consultancy for conducting online entrance test for Ph.D Programme.**

Details of the Bid

Bid Reference	Tender No.: EFLU/SS/2025/39
Particulars	For Hiring of consultancy for conducting Online Entrance Test for Ph.D Programme.(Computer Based Test-CBT)) Annexure-A
Last date for Tender Submission	By 30 th December 2025 by 03.00 pm
Date and Time of opening of tenders (tentative)	At 30 th December 2025 at 4.00pm
Delivery and Installation period	Immediate from the issue of the Work Order date.
Address for Communication	The Registrar I/c, The English and Foreign Languages University, Hyderabad-500007,Telangana ,India.
Contact Details for clarifications	Office of the Controller of Examination , EFL University, Hyderabad, Phone:040- 27689447,27689605
Tender Document, and Terms and Conditions	Available on our website www.efluniversity.ac.in

The tender document shall be dropped in the Tender Box placed at Stores Section or Post/Courier addressing to The Registrar I/c ,The English and Foreign Languages University, Hyderabad-500007, Telangana. The tender documents shall reach within the last date and time. The tender document received after the last date – time and or incomplete in any aspect shall be summarily rejected without any reason.

Sealed Tender under the two-bid system (Technical bid and Financial bid) are invited from registered vendors/agencies/companies in India, with atleast 5 years of experience in conducting online CBT (Computer Based Test) across India for entrance exams/relevant exams for institutes/university, government bodies. The Bidder should submit its technical and financial bid in two separate sealed envelopes placed in a single sealed big envelope. The financial bid will be opened only of those who will qualify in the technical evaluation of all the offers.

ANNEXURE-A

TENDER FOR HIRING OF CONSULTANCY FOR CONDUCTING ONLINE ENTRANCE TEST FOR Ph.D PROGRAMME AT EFL UNIVERSITY

1. Aims & Objectives of the Tender:

EFL University intends to hire consultancy for conducting Online Entrance Test (CBT- Computer Based Test) for Ph.D Programme at 23 Cities in India.

EFL University proposed to select a consultancy to execute the online application process (design, hosting of application form, setting up of help desk for applicant support), generation/download of admit card, Conduct of Computer Based Online Test, its administration, processing work and generation of common merit and category wise merit lists (as specified by EFL University).

2. SCOPE OF THE WORK:

2.1. General

- a) Bidder should have the necessary means in terms of technology and infrastructure to conduct online application and examinations for the candidates enrolled for Ph.D Programme offered by EFL University. Hereafter “Bidder” may also be called as Bidder, Vendor, Consultancy, Service Provider or Agency bidding for conducting Computer Based Test.

The bidder should own or be an authorized licensee for the application software to conduct online examinations. The bidder should provide necessary proof to EFL University. Detailed technical specification of online examination is given in **Annexure-3**.

EFL University would announce the date for opening of the admission process for Ph.D Programme for which online application has to be made available as per the format/details prescribed by EFL University. The bidder should make all necessary changes prescribed by EFL University in the application forms within the time-frame specified by EFL University. There would also be closing date of the application. **The bidder should have the flexibility to extend the closing date of the application.**

The details of the candidates who have applied should be shared by the bidder to EFL University.

- b) Centres of the bidder shall be permitted to be used for conducting online examinations for EFL University. The bidder should have a direct and indirect supervision over the online examinations centres. It would be the responsibility of bidder to conduct the online examination at the place and centre strictly as per the guidelines of EFL University. Technical criteria required at the centres are given in **Annexure-4** and list of test centres are given at **Annexure-5**.
- c) EFL University shall develop a question set for online exam. It would be the responsibility of the vendor to put in place all the security measures as given in the **Annexure-03 and 04** to protect this question bank from leakage, unauthorized access,

hacking or any other security threats. EFL University reserves the rights to change the question bank as and when required, without additional cost. The bidder should upload the question paper and monitor the examination work from EFL University on the day of examination.

- d) The bidder should conduct the examinations in all the 23 centers mentioned in **Annexure_05** in both the shifts irrespective of the number of candidates.
- e) It would be the responsibility of the vendor to provide slots to the candidates at the centre preferred by the candidates and also to communicate these details to the candidates in the admit card and immediately through SMS and Email.
- f) The examination is to be conducted as per the guidelines prescribed by EFL University. Any deviation in conduct of the examination from these guidelines and the liability arising out of the same are to be entirely borne by the vendor.
- g) No additional amount should be charged by the shortlisted bidder for implementing the software in the test environment and at the Disaster Recovery site of EFL University.
- h) The ownership of entire data/details of the candidate including the score will be solely on EFL University. The vendor shall retain and secure the data of the candidates including the question paper and the answer up to one year from the date of examination. EFL University may demand such data as and when required. The bidder shall take a backup of the data before destroying and submit the same encrypted and password protected format to EFL University. All the backups must be kept in fireproof vault while it is at the bidder's premise. The bidder has to handover complete data in a restorable format within 2 days whenever required by EFL University.
- i) The bidder should submit Compliance Statement on their company letter head. Further the bidder may specify the details of additional functionalities being offered to EFL University as part of their solution, without any extra cost.

2.2. Operations

- a) EFL University shall provide the guidelines for making of the forms/registration and other details as needed by the Bidder team from time to time.
- b) To complete registration process of the candidates before start of examination (digital photo, biometric finger prints etc. and physical verification of the candidate's ID cards listed by EFL University) after that allow candidate to appear for test at Examination Centres.
- c) EFL University shall also inform the window period during which the students can appear for the examination at the said Centres mentioned in the tender document.
- d) Question Paper will be of Multiple-Choice Questions,
 - Duration of examination will be stipulated by EFL University.
 - Medium of examination will be in multiple languages (English, Hindi, Arabic, French, German, Russian, Spanish).

The test is to be conducted on day and date as decided by the EFL University. The examination will be conducted on a single day in two shifts. EFL University shall provide the Multiple-Choice Questions. The bidder should provide the appropriate interface and format for uploading in a minimum 256-bit encrypted file transfer management for authorization.

- e) The bidder shall provide the Computers, necessary Software and other Computer related help to the students for giving online examination and shall also provide sufficient convenient space, table, chair etc. to the students appearing for the online examination. The examination centre should be well equipped with washroom (male/female), drinking water, proper lighting, power backup and security guards.
- f) The bidder shall ensure that 10% of the systems are available as backup per shift.
- g) The bidder should make provision to shuffle the questions for each of the candidates especially for those who are near to each other so as to avoid copying.
- h) The bidder shall be single point of contact with EFL University and shall be solely responsible for the execution and delivery of the work.
- i) The bidder must have successfully executed 3 similar projects (conduct of CBT) in all India basis, over past five (5) years with CBT capacity of 3,000 or more candidates appeared in single shift. The documentary evidence in form of work order/contract and performance report must be enclosed on the client's letterhead.

List of Ph.D Programmes

Sl. No.	Name of the Programme	Stream
1	Ph.D. Linguistics and Phonetics	English
2	Ph.D. English Language Education	English
3	Ph.D. Education	English
4	Ph.D. English Literature	English
5	Ph.D. Translation Studies	English
6	Ph.D. Hindi	Hindi
7	Ph.D. Comparative Literature	English
8	Ph.D. Indian and World Literatures	English
9	Ph.D. Aesthetics and Philosophy	English
10	Ph.D. Film Studies and Visual Culture	English
11	Ph.D. Cultural Studies	English
12	Ph.D. Media and Communication	English
13	Ph.D. Arabic Language & Literature	Arabic
14	Ph.D. French Language & Literature	French
15	Ph.D. German Language & Literature	German
16	Ph.D. Russian Language & Literature	Russian
17	Ph.D. Spanish Language & Literature	Spanish

2.3 Duties and responsibility of the bidder

- a) The bidder shall take care that all the necessary facilities and arrangements as mentioned in **Annexure-03** and **Annexure-04**, required for the purpose of conducting the examination shall be made readily available to the students appearing for the online examination, organized and conducted by EFL University.
- b) After the conduct of CBT it is the responsibility of the BIDDER to handover all the important documents in original hard copies during execution of examination protocols such as attendance sheets, exceptional case / malpractice report etc., to EFL University within a period of seven days from the date of

examination, failing which a maximum of 10% penalty of the total contract value will be charged as per the decision of the EFL University.

The Bidders are bound to submit the response sheets of the candidates to EFL University and also to candidates in their login IDs used for registration purposes within two days from the date of the CBT.

The bidder should put in place video/cam in each of the center for monitoring the examination.

- c) In case any complaint is received regarding the breach of any of the responsibilities, cast on the bidder and its officers at various centres, then EFL University shall have the right to take cognizance of the same and in case the same are found to be true, then necessary escalations can be done at a higher level by EFL University and necessary actions can be taken for the same.
- d) The bidder shall appoint the Invigilators (1 for every 30 candidates) and all other staffs such as Centre Administrator, IT Manager/ System Operator, Support Staff, Security Guards and any other as required for conducting the online computer-based examination on its respective centres.
- e) The bidder shall be responsible for training suitable personnel who would be authorized as its supervisors by the bidder for the online tests. The bidder is and shall be bound by the acts of commission and omission by its Supervisors and other employees authorized as its Supervisors for the online tests not with standing the fact that such personnel not being on the pay rolls of the bidder.
- f) The bidder covenants and warrants to EFL University that it is the lawful owner of all the rights, title and interest (including copyrights) in respect of the testing services and system. The bidder shall at all times be responsible for managing the system and for compliance of all laws in force, for the test delivery services provided. EFL University acknowledges that the bidder possesses proprietary rights in respect of the said test delivery systems.
- g) The bidder should handover the course wise results/score along with the details of the candidates who have appeared for the examination in excel and other user friendly format.
- h) The agency shall have to carry/ demonstrate complete System Test Run (STR) with test data to the EFL University before implementation. The agency should also demonstrate click by click audit trail for any type of enquiry.
- i) The bidder shall provide documented inputs and support for handling
 - RTI queries
 - Candidates queries
 - Court cases

Authority letter of Organization**DETAILS OF SIMILAR WORKS EXCEUTED**

Name of work/ project and location	Central Govt. /State Govt. / Private organiza tion	Cost of Project work (in crores)	Number of students & No. of test centres	Stipulated date of Initiation and Completion	Actual date of completion	Litigation/ Arbitration pending in progress with details	Remarks
1	2	3	4	5	6	7	9

Note: Enclose the supporting document from the client for each of the executed work

(Signature of Bidder)
Seal of Organization

Minimum Eligibility Criteria:

The minimum eligibility criteria provided below for ready reference: -

Sl. No	Particulars	Document Reference to be submitted.	Page no in submitted document folder
1	The Agency/Company should give details like name, profile, etc. The Agency/Company should be registered with the GSTIN and carry a valid PAN. Proof of the same must be submitted.	1) Copy of GST Registration 2) Copy of PAN Card 3) Details of the Bidder Organization	
2	An undertaking (Self-Certificate) that the Agency/Company hasn't been blacklisted by a central/state Government institution and there has been no litigation with any government department on account of IT Services.	Declaration that the bidder has not been blacklisted.	
3	An undertaking (Self-Certificate) that the Agency/Company has resources to conduct online CBT across India with a documentary proof.	Self-Certificate as a proof.	
4	The bidder should have successfully executed atleast 3 CBTs in all India basis over past five years .	Copies of Work Orders in last 5 financial years and linked satisfactory completion certificates may be submitted as supporting documents for 3 missions at least.	
5	An average turnover of last 3 financial years should be 1.5 crores or more i.e, 2022-23, 2023-24, 2024-25.	Copies of the relevant documents shall be enclosed(Certified by Chartered Accountant)	
6	Copy of the Tender Document Duly signed and stamped on each and every pages	Shall be enclosed	

Note: If any of the above copies/certificates are not enclosed leads to disqualification in technical bid

Evaluation of Technical Bid:

Only those bidders who cross the threshold level (60 Marks) of the technical evaluation shall be considered for the evaluation. If anyone doesn't get minimum threshold level score, then such case will be finalized based on committee's decision.

Evaluation of the technical bid will be based on the following parameters

Sr. No.	Particulars	Breakup
1	Turnover of the organization (Max – 15 marks) Organization Turnover (Average Turnover of last 3 years (2022-2023, 2023-2024, 2024-2025)) from business in India: 1. 1.5 crore 2. >1.5 crore upto 5 crores 3. >5 crores upto 8.5 crores 4. >8.5 crores upto 10 crores or above	10 marks 12 marks 13 marks 15 marks
2	Work Experience (Max 15 marks) Past Experience of similar Entrance Examination in terms of number of assignments (Conducting Online Examination- LAN based CBT mode, in Exam centres all over India). Number of assignment for different customers in India in past five years . 1. No. of assignment with unique customer >5 to <10 assignments 2. No. of assignment with unique customer >4 to <6 assignments 3. No. of assignment =3	15 marks 13 marks 10 marks
3	Manpower capability (Max - 10 marks) Organization should have minimum 150 technical people rolls in India 1. >150 manpower units (employees) to <200 manpower units (employees) 2. >200 manpower units (employees)	08 marks 10 marks
4	Proven test capability (Max - 15 marks) 1. Conduct of 3000 candidates in a shift 2. Conduct of >3001 to < 4000 candidates in a shift 3. Conduct of >4000 candidates in a shift	10 marks 13 marks 15 marks
5	Legal Structure (Max – 15 Marks) 1. Partnership /Proprietary 2. Private Limited 3. Limited Company	10 marks 13 marks 15 marks
6	Bidder's Certification for the last 5 years (Max – 10 marks) CMMI Level Development CMMI level 3 Development CMMI level 4 Development CMMI level 5 Development	4 marks 6 marks 10 marks
7	Bidder's Certification for the last 5 years (Max – 10 marks) CMMI level Service CMMI level 3 Service CMMI level 4 Service CMMI level 5 Service	4 marks 6 marks 10 marks
8	Primary Data Center with Secondary DC site to be managed by the bidder for data security: (Max – 10 marks) 1. Tier III DC infrastructure with Secondary DC outsourced by the bidder with Cert-in Certified infrastructure 2. Tier III DC infrastructure with Secondary DC owned by the bidder with Cert-in Certified infrastructure 3. Tier IV DC infrastructure with Secondary DC owned by the bidder with Cert-in Certified infrastructure & MeitY empaneled cloud service provider	4 marks 6 marks 10 marks

Signature with Stamp of Bidder Date

Evaluation of Financial bid:

Only those firms whose technical bids are accepted, financial bids will be opened and work order will be awarded to the firm who quoted the Lowest price (L1).

Financial Bid Form

(To be printed on Letter Head of the Tenderer)

Name of the Procuring Entity: **THE REGISTRAR, THE ENGLISH AND FOREIGN LANGUAGES UNIVERSITY**

S. No.	Description	Amount (per session)	GST (per session)	Total (per session)
1	Per Candidate Fees			
	Total (INR):			
Total Amount in Words:				

Company Name:	
Name & Designation: (Authorized Signatory)	
Date & Place:	
GSTN:	
Company Seal	

Signature with Stamp of Bidder
Date:

Note:

The bidder should quote for the per candidate/per session in Indian Rupees in figures and words. In case of discrepancy between the rate quoted in figures and words, the rate quoted in words will be taken as final and shall be binding on the agency

Technical Specification of Online Examination

Sr. No.	Requirement	Compliance (Yes/No)	Remarks
1	Test Engine should <ul style="list-style-type: none"> a) Be in Multiple Languages (English, Hindi, Arabic, French, German, Russian, Spanish) b) Be capable of shuffling questions c) Be capable of getting input and output in excel as per EFL University requirements 		
2	The bidder should have secured environment for question paper upload in 256-bit encryption and response download. Facility of uploading/deleting questions should also be available with EFL University.		
3	The bidder should have an active Dashboard to display the exam status on the exam day.		
4	The Examination will comprise Multiple Choice Objective Questions.		
5	In respect of MCQ examinations, after completion of the same, the questions attempted/unattempted by the candidates should be displayed on the screen immediately.		
6	The bidder should generate the necessary MIS reports and do the analysis within software in EFL University login.		
7	The solution should have built-in security features to allow only authorized users to use the application, generate logs and audit trail.		
8	The system should have the following features besides other mandatory features: <ul style="list-style-type: none"> a) Administrative module. b) Role based access for read/write/modify. c) Audit trail and log. d) The vendor has to provide the software as a service. e) The web-based administrator access is to be provided to EFL University to monitor the activities of the exam centres and generate various MIS reports. 		

9	The result data transfer with 128-bit encryption should be provided.		
10	The students just need to use the mouse and click on the right choice/ correct option from the multiple choices/ options given with each question.		
11	<p>The sequence of steps to be followed by each examinee for appearing in Examination will be as follows:</p> <ul style="list-style-type: none"> a) The students will have to enter required data for authentication on the screen display. b) The student's details including photograph shall appear on the screen, which will be verified by Invigilator. c) The examinee will get instruction to guide through the test. d) The time of the examination begins only when the 'Start Test' button is pressed. e) The examinee proceeds answering the questions one by one by clicking on the small circle next to the chosen answer. f) The examinee can move to First, Last, Previous, Next and Unanswered questions by clicking the buttons with respective labels displayed on screen throughout the test. g) The answers can be changed at any time until submission during the test and are saved automatically. h) It is possible to review the answered as well as the un-answered questions until final submission. 		
12	The time remaining is shown at the right top corner of the screen.		
13	The system automatically must submit, when the time limit is over OR alternatively if examinee finishes the exam before time he can quit by pressing the 'End Test' button. After the time limit system must not allow examinee to attempt any question, Computer should generate the score and display.		
14	It must provide fail-over backup and recovery Capabilities of entire data to EFL University.		
15	In case of any technical snag during the examination time candidate should get same set of questions with answers already marked if examinee scheduled for the examination on the same day and same batch.		
16	If EFL University wants to have access to the "Question Paper" answered by the candidates at any future date, the system should be able to retrieve the "Question Paper".		

17	<p>Web based portal for Examination Registration Module</p> <ol style="list-style-type: none"> Bidder will create a registration to manage student registration and applications. The candidate should be able to create the login credentials with valid email id and registered mobile number. After successful registration, system will give unique registration number with password for each student. System will allow students to fill the form online. System will have inbuilt validation system to validate the entered data. Students can login to the system by using registration number & password to edit their information before online payment and submission. Facility to be provided to download the Hall Ticket. The online registration should have the features like detailed guidelines and instructions about the programme, eligibility conditions, fees, etc. The application form should have menu driven items for capturing identical information. Pop ups for the message alerts, instructions, etc. Provision for Uploading photograph and signature Provision for the candidates to take the printouts of the successful filled applications. Provisions to send individual, common or customized messages through email or SMS to the candidates as required (either individual/ group/s). Payment gateway should be part of the portal to allow online processing fee collection. Receipt of payment processing of the print version of the application form received. Provision for daily MIS report generation of the successful payment and any failure of payments for resolving. FAQ to be incorporated in the portal. The Registration form should include one Govt. issued ID details viz. Aadhaar/PAN/Voter ID/Passport or any other relevant ID. 		
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Note: The bidder must agree to all the above technical compliance and submit the declaration on their company letter head. The bidder who does not comply will lead to disqualification.

Technical Criteria for Online Test Centres

Sr. No.	Requirement		Compliance (Yes/No)	Remarks
1	The test administrators are certified and well versed with system functionalities and without any technical glitch.			
2	The access to the PC at the centres is password protected.			
3	All the centres have installed CCTV.			
4	The PC provided at the centres are as per the configuration arrangement.			To provide configuration
	Screen Resolution	1024 X 768		
	Operating System	Windows XP Professional Service Pack 3 or higher or any other OS for conducting computer-based examination.		
	Browser	Internet Explorer 7.0 or above as supported by above Operating Systems		
5	The test centre has the UPS or any other power back up arrangement.			
6	The test centre has uninterrupted high speed internet connection and in case of disruption in internet connection from ISP has the alternate arrangement with other ISP.			
7	There should be a minimum of 1 Invigilator in each Computer Lab and if there are more than 30 candidates in one Computer Lab, then one Proctor should require for every batch of 30 candidates or part thereof.			
8	Each Test centre should have competent security guards, toilet facilities, drinking water, etc. for the orderly conduct of examinations.			

Note: The bidder must agree to all the above technical compliance and submit the declaration on their company letter head. The bidder who does not comply will lead to disqualification.

List of Online Test Centres and Fee Details

Sr. No.	Exam center
1.	Ahmedabad
2.	Chennai
3.	Srinagar
4.	Mumbai
5.	Thiruvananthapuram
6.	Bengaluru
7.	Delhi/NCR
8.	Kolkata
9.	Nagpur
10.	Varanasi
11.	Bhopal
12.	Guwahati
13.	Lucknow
14.	Patna
15.	Vijayawada
16.	Bhubaneswar
17.	Hyderabad
18.	Madurai
19.	Raipur
20.	Patiala
21.	Jaipur
22.	Mangalore
23.	Ranchi

Note: Applicants are required to indicate three different cities in order of preference from the above list. They will be allotted the test city by the computer system, based on the availability of slots on a first-come-first-served basis. The test city once allotted cannot be changed under any circumstances.

Entrance Test Fee per Programme

(To be collected from candidates through application management and has to be deposited in University Account)

Category	Fee
General / OBC candidates	Rs.500/-
SC / ST/ PwBD	Rs.250/-

Note: Entrance test fee, once paid, is non-refundable Payment gateway charges are applicable and are to be borne by the candidates.

Terms and Conditions of Limited Tender

1. The quotation must be in the form furnished by Procuring Entity and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered. Quotation written in pencil will not be considered.
2. Quotation will be opened on due date at the indicated venue in presence of the tenderers or their representatives who may wish to be present.
3. The University reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
4. The prices quoted should be till the supplies are completed. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.
5. In case your quotation is accepted and order is placed with you, the execution of the job against the order should be made within the period stipulated as per University guidelines. The University reserves the right to recover any loss sustained due to delayed execution of work by way of penalty@ ½% (half percent) of the total value of the job covered in order as penalty per day subject to a maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground.
6. Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Hyderabad only.
7. Either on termination/end of the contract the Vendor should submit back the data related to examination without any modification to our University (Performance Bank Guarantee will be released only after successful data transfer to our University).
8. **DISPUTEMENT SETTLEMENT AND APPOINTMENT OF ARBITRATOR:** All dispute or differences whatsoever arising between the parties out of or relating to the work and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiation shall be settled by referring the dispute to The Registrar, The English and Foreign Languages University, Hyderabad, who may either himself decide the dispute as Arbitrator or appoint some other person as arbitrator to adjudicate the same, who shall be unconnected with EFL University, Hyderabad. The proceedings will be governed by the provisions of the Arbitration & Conflation Act 1996. By consent of parties the jurisdiction of all other courts are exculpated and the court at Hyderabad alone shall have jurisdiction. The language of Arbitration shall be English. The venue of Arbitration proceedings shall be Hyderabad as the case may be.

Specific Terms and Conditions:

1. The work shall be implemented, executed and conducted in accordance with the directions and supervision of the Controller of Examination, EFL University, Hyderabad.
2. It shall be the sole responsibility of the Bidder to ensure confidentiality, integrity, reliability, and fairness at all stages of the process.
3. **Earnest Money Deposit (EMD):** The Bidder without fail is required to submit EMD for Rs. 32,500/- refundable after successful award of contract. EMD should be in favor of The Registrar, English and Foreign Languages University, Hyderabad. EMD shall be in the form of Demand Draft/Banker's Cheque (valid for 90 days and payable at Hyderabad). The EMD exemption will be allowed for MSME registered firm/vendors and for which a copy of certificate has to be essentially submitted along with the tender.
4. **Performance Security:** 10% of the total value of number of candidates registered shall be provided in favor of The Registrar, English and Foreign Languages University, Hyderabad, which shall be valid for 62 months and payable at Hyderabad. The Performance Security will be refundable only after the successful completion of the project.
5. **Payments will be milestone-based:** After successful completion of examinations and hand over of results duly certified by the Controller of Examinations. Payment will be made as per number of candidates registered.
6. **Duration:** The contract will be valid for **Five (5) years** from the date of agreement signed.
7. **Price:** The Bidder has to quote price per candidate/per one session (including all charges & taxes) and no increase in prices shall be acceptable during the Five (5) years period of contract effective from date of signing of contract.
8. **Termination:** The University reserves the right to terminate the contract at **30 days' Notice** in case of Non-performance or breach of terms, Security breach, Bankruptcy or insolvency of the vendor, etc.
9. **Late Bid:** Bids received after closing date will not be accepted/considered.
10. **Penalty:** The bidder shall re-conduct assessment at no additional cost to EFL University if Deficiency in Services (failure to conduct and complete the assessment on the scheduled date due to any technical issues such as network issues, server issues, power issues) are for reasons solely and entirely attributable to the bidder that has been proved.
11. Bidder shall not copy, share, or use data for any purpose other than this project.
12. Bidder shall arrange and enter an agreement on Non-judicial 100 Rupees Stamp paper with the University.
13. Bidder may not reuse or resell any part of the information/software/system developed for this tender.
14. The University reserves the right to accept or reject any bid without assigning any reasons.
15. Canvassing in any form will lead to disqualification.
16. Any modification in the tender shall be published on the University website.
17. The bidder must agree to all terms and conditions as stated herein on their business letter head.